

**SAINIK SCHOOL NAGROTA-JAMMU (J&K)**  
**(A Residential School under Sainik Schools Society, MoD, Govt. of India)**  
**RECRUITMENT**

1. Applications are invited from suitable candidates for the following posts as per the details given against each: -

| <b><u>Ser</u></b> | <b><u>Post &amp; Vacancy</u></b>                           | <b><u>Scale of Pay</u></b>  | <b><u>Age</u></b>                       | <b><u>Essential Qualification</u></b>  | <b><u>Desirable</u></b>  |
|-------------------|--|---|---|--|--|
| (a)               | TGT (Hindi) – 01<br><b>(Contractual)</b><br><b>(SC/ST)</b> | Rs.30,000/-<br>per month<br>(Consolidated)                                      | Between 21 and 35 yrs as on 01 May 2020 | 1. BA and B Ed, in Hindi from a recognized university.<br>2. Should be a CTET or STET qualified.                               | 1. Post Graduation.<br>2. Experience in teaching in CBSE school.<br>3. Sportsman, NCC certificate holder.  |
| (b)               | Band Master – 01<br><b>(Contractual)</b><br><b>(SC/ST)</b> | Rs.20,000/-<br>Per month<br>(Consolidated)                                      | Between 21 and 50 yrs as on 01 May 2020 | Potential Band Master/ Band Major/Drum Major course at the AEC Training and Centre, Pachmarhi or eqvt. Naval/Air Force Courses | Proficiency in sports and extra-curricular activities.   |
| (c)               | General Employees – 04<br><b>(Regular)</b><br><b>(ST)</b>  | Level-1, Rs.18000-56900 (Pre-revised)<br>PB-1, Rs.5200-20200 + GP<br>Rs.1800/-) | Between 18 and 50 yrs as on 01 May 2020 | Matriculation  | 1. Multi tasking staff will be preferred.<br>2. Proficiency in Gardening, School bus driving/conductor, security guard, dish washing, Grass cutting, Maintenance and leveling of Lawn/sports fields etc. |

The nature of duties for the post of General Employee in a Sainik School are broadly as under and selection process shall be conducted based on these duties: -

Digging of soil, Cleaning of sports grounds, Helper to the skilled tradesmen, Sentry duties, Mess Waiter duties, Cutting of vegetables in the mess and washing of utensils, Loading and unloading of ration items including gas cylinders, Upkeep of Hostel Dormitories, Cleaning of campus area and school building, Painting and white wash of school buildings etc., any other duty as entrusted by the school administration.

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### **Allowances & Perquisites**

2. **For Ser (a & b) only** - Free messing for self except during vacations and Rent free accommodation, subject to availability.
3. **For Ser (c)** - In addition to DA at Central Govt. rates, incumbents are entitled to free accommodation as available/HRA, LTC, New Pension Scheme, Gratuity etc and subsidized education for two children as admissible as per Sainik Schools Society, Rules and Regulations.
4. Apply on annexed proforma with a passport size photo, post applied, Bio-data which is to include Name, Address, Mobile No., DOB, Status (Gen/SC/ST/OBC), Academic Record with percentage up-to highest degree, co-curricular activities and level of participation in games, NCC, Experience certificates **(Relevant to the post only)** with exact date and institutions served. Application must accompany an Account Payee DD of Rs.500/- (Non-refundable) from any bank payable at Nagrota and drawn in favour of Principal Sainik School Nagrota J&K.
5. Application form with attested copies of documents along-with self addressed envelope with Rs.22/- stamps affixed must reach Principal Sainik School Nagrota, Jammu (J&K) – 181221, **by post**, on or before **10 Mar 2020**. **Application forms are to be sent by Ordinary Post only. Application forms sent through Registered Post will not be accepted.** School will not be responsible for any postal delay. Short-listed candidates only will be called for selection process. No Ta/DA will be paid for attending selection process.
6. The school administration reserves the right to cancel the vacancy due to administrative/policy reason.
7. Some unscrupulous elements/touts may try to dupe innocent people/unemployed youths with false promises of providing them jobs in Sainik School Nagrota. At times, they promise job using forged/fake documents, communications, e-mails and websites to authenticate their claims. Therefore, Beware.

(Pawan)  
Lt Col  
Offg Principal

**APPLICATION FORM**  
(TO BE FILLED IN CAPITAL LETTERS ONLY)

Recent  
Passport size  
photo

**Name of the post applied** \_\_\_\_\_

**Category:** Please mention General/SC/ST/OBC \_\_\_\_\_

**Demand Draft** No. \_\_\_\_\_ dt. \_\_\_\_\_ Name of Bank \_\_\_\_\_

1. Name: (Mr./Mrs./Miss) \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth:

Age as on Date: \_\_\_\_\_ (years) \_\_\_\_\_ (months) \_\_\_\_\_ (days)

4. Complete Address: \_\_\_\_\_  
\_\_\_\_\_

Mobile No(s). : \_\_\_\_\_ / \_\_\_\_\_ E-mail id \_\_\_\_\_

5. Academic Qualifications from 10<sup>th</sup> Class onwards (attach photocopies): -

| Ser | Class | Name of Board/ University | Year of Passing | Marks obtained | %age obtained |
|-----|-------|---------------------------|-----------------|----------------|---------------|
| (a) |       |                           |                 |                |               |
| (b) |       |                           |                 |                |               |
| (c) |       |                           |                 |                |               |
| (d) |       |                           |                 |                |               |
| (e) |       |                           |                 |                |               |
| (f) |       |                           |                 |                |               |

6. Professional Qualification (if any) (attach photocopies): -

| Ser | Qualification | Name of College/ University/Institution | Year of Passing | Marks obtained | %age obtained |
|-----|---------------|---|-----------------|----------------|---------------|
| (a) |               |   |                 |                |               |
| (b) |               |   |                 |                |               |

7. Other Qualifications/Courses details (attach photocopies): -

| Ser | Qualification | Name of College/ University/Institution | Year of Passing | Marks obtained | %age obtained |
|-----|---------------|---|-----------------|----------------|---------------|
| (a) |               |   |                 |                |               |
| (b) |               |   |                 |                |               |
| (c) |               |   |                 |                |               |

8. Experience (**Relevant to Post applied only**) (attach photocopies): -

| Ser | Name of the institution | Post Held | Period of service |    | Nature of Work |
|-----|-------------------------|-----------|-------------------|----|----------------|
|     |                         |           | From              | To |                |
|     |                         |           |                   |    |                |
|     |                         |           |                   |    |                |
|     |                         |           |                   |    |                |
|     |                         |           |                   |    |                |

9. Participation in any Games/Co-curricular/Extra Curricular Activity/NCC etc /

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10. Hobbies/Other Areas of Interest: \_\_\_\_\_

11. Documents Attached: -

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**DECLARATION:** - I declare that the information furnished above is true and correct to the best of my knowledge and belief and nothing has been concealed therein. If any information is found to be false/incorrect at any stage during recruitment or after selection, it will disqualify me for employment.

Date: \_\_\_\_\_

Signature of Candidate