

## **NOTES FOR PARENTS**

1. School No., wherever mentioned in the formats, is to be left blank. The same will be filled at the time of admission.
2. Gazetted Officer's signature, wherever required, is to be signed by the officer with his stamp.
3. All affidavits on non-judicial stamp papers are to be attested by a notary and round seal affixed on all pages of the affidavit.
4. Proof of fee deposited is to be submitted at the time of admission.

**DOCUMENTS REQUIRED FOR FULL FEES PAYING CANDIDATES****All affidavits on non-judicial stamp paper are attested by a Notary.**

<b>Ser.</b>	<b>Documents required</b>	<b>Remarks</b>
1.	Check List signed and undertaking ( <b>Original</b> )	Format available on AISSAC 2023 Portal
2.	Medical Fitness Form (Original)	Format available on AISSAC 2023 Portal
3.	Study Certificate duly signed by the Principal of the school.	Format available on AISSAC 2023 Portal
4.	Category Certificate (SC/ST/OBC-NCL) ( In Original)	Format available on AISSAC 2023 Portal
5.	Provisional Admission letter from AISSAC 2023	Issued by AISSAC 2023 portal
6.	Admit Card of AISSEE 2023	Issued by NTA
7.	Score Card of AISSEE 2023	Issued by NTA
8.	Photograph of Candidate	05 Nos. (Passport Size)
9.	Family Photograph (Parent along with children )	02 Nos.(Post Card Size)
10.	Birth Certificate (In Original)	Issued by Competent Government Authority.
11.	Domicile Certificate (In Original)	Issued by Competent Authority
12.	Govt issued Photo ID Proof of Student, Father and mother / Guardian containing address proof	Aadhar Card
13.	Adoption Deed (in case of Adopted Child)	In original
14.	Letter of Consent for escorting ward during leave/vacation	As per specimen given at <b>Appendix 'A'</b> of list of documents.
15.	Affidavit by Parent/ Guardian(Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- as per specimen given at <b>Appendix 'C'</b> duly attested by Oath Commissioner.
16.	Undertaking by the Cadet(Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- duly attested by Oath Commissioner as per specimen given at <b>Appendix 'D'</b> .
17.	Agreement between Parent and Sainik School Society	On non-judicial stamp paper worth Rs. 20/- as per specimen given at <b>Appendix 'G'</b> .  The affidavit is to be attested by the <b>Gazetted Officer</b> in addition to the attestation by the Notary.
18.	Indemnity Bond	To be executed by the parent/guardians on non-Judicial stamp paper worth Rs. 40/- as per specimen given at <b>Appendix 'H'</b> .
19.	Particulars of the Cadet	As per <b>Appendix 'N'</b> of list of documents.
20.	Personal details of the Cadet	As per <b>Appendix 'P'</b> of list of documents.
21.	Undertaking from the Parent & Candidate	As per <b>Appendix 'Q'</b> of list of documents

**Download the documents using link**  
<https://pesa.ncog.gov.in/sainikschoolecounselling/DocumentDetailsUrl>

**DOCUMENTS REQUIRED FOR SCHOLARSHIP HOLDERS (FOR CIVILIANS)**  
**All affidavits on non-judicial stamp paper are attested by a Notary.**

Ser	Documents required	Remarks
1.	Check List signed and undertaking ( <b>Original</b> )	Format available on AISSAC 2023 Portal
2.	Medical Fitness Form (Original)	Format available on AISSAC 2023 Portal
3.	Study Certificate duly signed by the Principal of the school.	Format available on AISSAC 2023 Portal
4.	Category Certificate (SC/ST/OBC-NCL) ( In Original)	Format available on AISSAC 2023 Portal
5.	<b>Certificate of Income :-</b> (a) Revenue Authority	Format available on AISSAC 2023 portal
6.	Provisional Admission letter from AISSAC 2023	Issued by AISSAC 2023 portal
7.	Admit Card of AISSEE 2023	Issued by NTA
8.	Score Card of AISSEE 2023	Issued by NTA
9.	Photograph of Candidate	05 Nos. (Passport Size)
10.	Family Photograph (Parent along with children )	02 Nos.(Post Card Size)
11.	Birth Certificate (In Original)	Issued by competent Government Authority.
12.	Domicile Certificate (In Original)	Issued by Competent Authority
13.	Govt issued Photo ID Proof of Student, Father and mother / Guardian containing address proof	Aadhar Card
14.	Adoption Deed (in case of Adopted Child)	In Original
15.	Letter of Consent for escorting ward during leave/vacation	As per specimen given at <b>Appendix 'A'</b> of list of documents.
16.	Affidavit by Parent/Guardian (Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- as per specimen given at <b>Appendix 'C'</b> duly attested by Oath Commissioner.
17.	Undertaking by the Cadet(Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- duly attested by Oath Commissioner as per specimen given at <b>Appendix 'D'</b>
18.	Agreement between parent and Sainik School Society	On non-judicial stamp paper worth Rs. 20/- as per specimen given at <b>Appendix 'E'</b> .  The affidavit is to be attested by the <b>Gazetted Officer</b> in addition to the attestation by the Notary.
19.	Bond executed by the Parent/Guardian of Cadet (Minor) Seeking scholarship	Bond to be executed by parent/guardian of Scholarship holders on non-judicial stamp paper worth Rs. 40/- as per specimen given at <b>Appendix 'F'</b> .
20.	Indemnity Bond	To be executed by the parent/guardians on non-judicial stamp paper worth Rs. 40/- as per specimen given at <b>Appendix 'H'</b> .
21.	Income Affidavit duly attested by Ist class Magistrate/Notary	On non-judicial stamp paper worth Rs. 20/- duly signed by a Magistrate – Ist Class /Notary as per specimen given at <b>Appendix 'J' (Two copies)</b> .
22.	(a) Revenue Authority	Format available on AISSAC 2023 Portal
	<b>Certificate of Income :-</b> (b) From Employer	Monthly Income Certificate from your employer in case you are serving in a Govt/Semi-Govt/Private Sector, as per specimen given at <b>Appendix 'L' (Two copies)</b> .
	(c) From Income Tax Officer <b>(In case of Self Employed)</b>	Income Assessment Certificate from Income Tax Officer in case you are Self Employed person, as per specimen given <b>Appendix 'M' (Two Copies)</b> .
	(d) Jamabandhi <b>(In case of Farmer)</b>	Duly signed by competent Revenue Authority.
23.	Particulars of the Cadet	As per <b>Appendix 'N'</b> of list of documents.
24.	Personal details of the Cadet	As per <b>Appendix 'P'</b> of list of documents.
25.	Undertaking from the Parent & Candidate	As per <b>Appendix 'Q'</b> of list of documents

**Download the documents using link**  
<https://pesa.ncog.gov.in/sainikschoolcounselling/DocumentDetailsUrl>

**DOCUMENTS REQUIRED FOR WARDS OF DEFENCE PERSONNEL****All affidavits on non-judicial stamp paper are attested by a Notary.**

Ser	Documents required	Remarks
1.	Check List signed and undertaking ( <b>Original</b> )	Format available on AISSAC 2023 Portal
2.	Medical Fitness Form (Original)	Format available on AISSAC 2023 Portal
3.	Study Certificate duly signed by the Principal of the school.	Format available on AISSAC 2023 Portal
4.	Category Certificate (SC/ST/OBC-NCL) ( In Original)	Format available on AISSAC 2023 Portal
5.	<b>Certificate of Income :-</b> (a) Revenue Authority	Format available on AISSAC 2023 portal
6.	In case of Serving Defence Personnel	Service Certificate duly signed by Commanding Officer (Format available on AISSAC 2023 Portal)
7.	Provisional Admission letter from AISSAC 2023	Issued by AISSAC 2023 portal
8.	Admit Card of AISSEE 2023	Issued by NTA
9.	Score Card of AISSEE 2023	Issued by NTA
10.	Photograph of Candidate	05 Nos. (Passport Size)
11.	Family Photograph (Parent along with children )	02 Nos.(Post Card Size)
12.	Birth Certificate (In Original)	(a) Issued by competent Government Authority. (b) Issued by the concerned Record Office
13.	Domicile Certificate (In Original)	Issued by Competent Authority
14.	Govt issued Photo ID Proof of Student, Father and mother / Guardian containing address proof	Aadhar Card
15.	Adoption Deed (in case of Adopted Child)	In original
16.	Letter of Consent for escorting ward during leave/vacation	As per specimen given at <b>Appendix 'A'</b> of list of documents.
17.	Affidavit by Parent/ Guardian(Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- as per specimengiven at <b>Appendix 'C'</b> duly attested by Oath Commissioner.
18.	Undertaking by the Cadet(Anti-Ragging)	On non-judicial stamp paper worth Rs. 20/- duly attested byOath Commissioner as per specimen given at <b>Appendix 'D'</b> ..
19.	Agreement between parent and Sainik School Society	On non-judicial stamp paper worth Rs. 20/- as per specimen given at <b>Appendix 'E'</b> .  The affidavit is to be attested by the <b>Gazetted Officer</b> in addition to the attestation by the Notary.
20.	Bond executed by the Parent/Guardian of Cadet (Minor) Seeking scholarship	Bond to be executed by parent/guardian of Scholarship holders on non-judicial stamp paper worth Rs. 40/- as perspecimen given at <b>Appendix 'F'</b> .
21.	Indemnity Bond	To be executed by the parent/guardians on non-judicial stamp paper worth Rs. 40/- as per specimen given at <b>Appendix 'H'</b> ..
22.	Income Affidavit duly attested by Ist class Magistrate/Notary	On non-judicial stamp paper worth Rs. 20/- duly signed by aMagistrate – Ist Class as per specimen given at <b>Appendix 'J'</b> ( <b>Two copies</b> ).
23.	<b>Certificate of Income :-</b> (b) From Employer	Monthly Income Certificate from your employer in case youare serving in a Govt/Semi-Govt/Private Sector, as per specimen given at <b>Appendix 'L'</b> ( <b>Two copies</b> ).
	(c) From Income Tax Officer <b>(In case of Self Employed)</b>	Income Assessment Certificate from Income Tax Officer in case you are Self Employed person, as per specimen given <b>Appendix 'M'</b> ( <b>Two Copies</b> ).
	(d) Jamabandhi <b>(In case of Farmer)</b>	Duly signed by competent Revenue Authority.
25.	In case of Ex-Serviceman	e-PPO/ PPO for Ex- Servicemen.
26.	Particulars of the Cadet	As per <b>Appendix 'N'</b> of list of documents.
27.	Personal details of the Cadet	As per <b>Appendix 'P'</b> of list of documents.
28.	Undertaking from the Parent & Candidate	As per <b>Appendix 'Q'</b> of list of documents

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**LIST OF ITEMS TO BE PROVIDED AT THE TIME OF ADMISSION  
AND REPLACEMENT AS AND WHEN REQUIRED**

<b>Ser</b>	<b>Name of Items</b>	<b>Qty</b>	<b>Ser</b>	<b>Name of Items</b>	<b>Qty</b>
*1	Shirt White Terrycot full sleeve	4 Nos	#33	Mirror folding	1 No
2	Trousers White Terrycot	2 Nos	34	Pillow	1 No
*3	Shirts Khaki	3 Pairs	35	Pillow Cover White	3 Nos
*4	Trousers Khaki	3 Nos	#36	Coat Brush	1 No.
*5	Trousers Grey	2 Nos	#37	Lock (With Double keys)	3 Nos
*6	Shorts White T/C	4 Nos	38	Nail Cutter	1 No
#7	Socks Black (Nylon Plain)	5 Pairs	39	Boot Brush	1 No.
#8	Socks White (Nylon Plain)	4 Pairs	#40	Boot Polish Black	1 No.
9	Patka Black (For Sikhs Cadets only)	2 Nos	41	Comb	2 Pairs
10	Night Suit Blue T/C	2 Nos	42	Sketch Pen	1 Pkt
#11	Vest Cotton White	4 Nos	#43	Fountain Pen	2 Nos
#12	Under Pant	4 Nos	#44	Geometry Box Camel	1 No
13	Trousers Grey Worsted Woolen	1 Nos	#45	Clip Board	1 No
#14	Handkerchief	8 Nos	#46	Scale Plastic (12")	1 No
15	Blanket Woollen	1 No	47	Dictionary Oxford Advanced learners	1 No
16	Quilt	1 No	#48	Pencil HB	6 Nos
17	Quilt Cover White	1 No	#49	Eraser (Rubber)	1 pkt
#18	Bucket Plastic Medium size	1 No	50	Sharpener	2 Nos
#19	Mug Plastic	1 No	51	Stationery as per requirement	1 No
20	Glass (Steel)	1 No	52	Text Books as prescribed by NCERT	1 Set
#21	Hangers	6 Nos	53	Camelin / Wax/Pastel/Water Colour	2 Set
22	Box Containing Needle, Button, Thread, etc.	1 Box	#54	Sketch book medium/large	2 Nos
23	Bed Roll	1 No	*55	Towel Turkish Plain large size (white)	2 Nos
24	Mattress Coir Foam	1 No	*56	T - Shirt White	3 Nos
#25	Sleeper Bata/BSC	1 Pair	*57	Black Shoes Plain (Bata Super Stride)	2 Pairs
#26	Tooth Brush & Tongue Cleaner	2 Nos	*58	Jersey Woolen Navy Blue V Neck Full Sleeve plain	1 No
27	Tooth Paste	1 No	*59	Shoes White Sports	2 Pairs
#28	Washing Soap	2 Nos	*60	Coat serge Navy Blue 30" - 44"	1 No
#29	Bathing Soap with Soap Case	2 Nos	*61	White Bedsheet 60" x 90"	2 Nos
#30	Ink Marker Permanent	1 No	*62	School Bag	1 No
#31	Torch Complete	1 No			
32	Box Steel Black Painted size 30"x18"x14" with name of boy, School No. painted on it	1 No			

**NOTE :**

1. Items marked with "\*" asterix will be provided by the school on payment.
2. Items marked as # may be checked with school CSD Canteen/ Wet Canteen for availability on payment.
3. Please check with school for shade/ brand of cloth for uniforms.

**Bank Account Details for Fee Deposit (2023-24)**

Mode of Payment : NEFT/RTGS/DEMAND DRAFT  
Name of Account: The Principal Sainik School Nagrota  
Name of Bank : State Bank of India  
Branch : Kandoli Nagrota  
Account Number : 11344228242  
IFSC Code : SBIN0003938

Total payable for New Admission	
(a)	SC/ST Category - Rs.1,43,135/-
(b)	General Category - Rs.1,44,635/-

**Details to be filled by the Parents**

Account holder's name : \_\_\_\_\_  
UTR/NEFT/RTGS Details : \_\_\_\_\_  
Depositors' Bank Name : \_\_\_\_\_  
Amount Deposited : \_\_\_\_\_  
Date of Deposit : \_\_\_\_\_

**Note :-**

1. After 29 Mar 2023, only Demand Draft favouring 'The Principal Sainik School Nagrota' payable at 'Kandoli Nagrota-Jammu' will be accepted.

**APPENDIX –“A”**

**LETTER OF CONSENT**

I, \_\_\_\_\_(Father/Guardian) of Master/Miss \_\_\_\_\_

School No. \_\_\_\_\_ hereby execute my consent to permit anybody authorized by me or senior boys to escort my ward to proceed on leave/vacation/weekend in my absence to facilitate the movement in time which may be permitted by the School Authorities.

Dated: \_\_\_\_\_

( \_\_\_\_\_ )  
Signature of Parent/Guardian

**Permanent Address**

(with STD Code & Tele No.)

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**Present Address**

(with STD Code & Tele No.)

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**ANTI RAGGING AFFIDAVIT BY PARENT/GUARDIAN**

**(On a non-judicial stamp paper worth Rs.20/-)**

1. I, Mr./Mrs./Ms \_\_\_\_\_ (full name of parent/guardian)  
Father/Mother/Guardian of Master/Miss \_\_\_\_\_ School No. \_\_\_\_\_  
having been admitted to SAINIK SCHOOL NAGROTA have read CBSE letter No. CBSE/Acad/Violence in schools/2009 dated 14 July 2009 (Circular-24) on curbing the Menace of Ragging in School (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have perused circular and am aware as to what constitutes ragging.
3. I have also read and understood the circular and fully aware of the penal and administrative action that is liable to be taken against my ward in case he is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to above mentioned circular, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Address \_\_\_\_\_



**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_(place) on the \_\_\_\_\_(day) of \_\_\_\_\_(month) \_\_\_\_\_(year)

**Signature of Deponent (Parent)**

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_(day) of \_\_\_\_\_( Month), \_\_\_\_\_(Year) after reading the contents of this affidavit.

Verified at \_\_\_\_\_(place) on this the \_\_\_\_\_(day) of \_\_\_\_\_)Month) \_\_\_\_\_ Year

**OATH COMMISSIONER**

**UNDERTAKING BY THE CADET (ANTI RAGGING)**

**(To be executed by the Cadet on Non-Judicial Stamp Paper worth Rs. 20/-)**

1. I, Master/Miss \_\_\_\_\_ School No. \_\_\_\_\_ Son/Daughter of Mr./Mrs. \_\_\_\_\_ having been admitted to Sainik School Nagrota- Jammu (J&K) am fully aware of what constitutes ragging.
  
2. I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
  
3. I hereby solemnly aver and undertake that:-
  - a) I will not indulge in any behavior or act that may be constituted as ragging.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging.
  
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment without prejudice to any other criminal action that may be taken against me under any penal law for the time being in force.
  
5. Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

**Signature of deponent (Cadet)**

Name \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (Year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

## APPENDIX –‘E’

### **AGREEMENT**

**(To be executed by Parents/Guardians of students seeking Scholarship on a non-Judicial Stamp Paper of Rs.20/-)**

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ between Shri \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ (hereafter called the Guarantor, which expression shall, unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representative) on the one part and the Board of Governors, Sainik Schools Society (hereinafter called the Governor, which expression shall unless excluded by the context of the meaning thereof be deemed to include the Principal of Sainik School Nagrota on the other part).

Whereas Master/Miss \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_ (hereafter called the student) is the ward of the guarantor and has, at the request of the guarantor, been selected for admission to Sainik School Nagrota, interalia, on the terms and conditions hereafter appearing for the purpose of receiving education with a view to making the regular Armed Forces his profession in life, if considered by the appropriate authority to be suitable and if there is any vacancy and he is selected.

**Now it is hereby agreed by and between the parties hereto as follows:-**

That in consideration of the student being admitted by the Governors of the Sainik School for the purpose of the aforesaid education at the request of the guarantor covenants with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for admission to any institution as many from time to time be prescribed by the governors for guarantor for entry to the Regular Armed Forces and that he, the guarantor shall pay to the Governor, regularly and promptly and whenever called upon to do so all the fees as prescribed, if he is not in receipt of any scholarship.

That if for any reason not beyond the control of either the student or the guarantor, the student fails to pursue his studies at the said school before appearing for selection for entry to any institution he may from time to time be prescribed by the Governors for training for entry to the Regular Armed Forces or fails to appear for the said selection or in the event not succeeding in the said selection or in the event not succeeding in the said selection, fails to reappear for selection till such time as his age permits him to do so, according to the rule and regulation for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions in which he may be directed to proceed for being trained for entry into the regular Armed Forces or

having joined the said institution fails to complete the training there as for the entry into the Regular Armed Forces or fails to join the Regular Armed Forces after completing the training at the said institution, then and in any such case the guarantor shall forthwith pay to the Governors in cash the sum the student has received from this school and /or the State Govt. the value of the scholarship he has received for the period the student was at the said school.

That if after admission, any of the following viz, proof of Domicile, certificate of age and statement of income supplied by the guarantor, is found to be false in any way or not in order, the guarantor shall forthwith pay to the Governor in cash the sum the student has received from the school and or/ the state Govt/Central Govt. (the value of the scholarship he has received) for the period the student was at the said school.

That if after admission, the student is found to be medically unfit in any way at any time which might according to the opinion of the medical authority render him unfit for his future entry to the Regular Armed forces, the student will be withdrawn at once, but it would be open to the governors to retain him at the school on payment of the full fee prescribed by the Governors from the date the student is found medical unfit.

That the Governor will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the school while taking part in sports or other extracurricular activities of the school. All expenses that may be incurred in treatment of such injuries will be borne by the parents/guardian as provided in the rules of the said school.

That a boy/girl of Class X declared "Pass" by the CBSE will be entitled for re-admission to class XI if he gets the minimum marks prescribed by SSS from time to time.

In the event of any question, dispute or difference arising under this Agreement (except as to any matters the decision of which is specially provided for in this Agreement), the same be referred to the sole arbitration of any officer appointed by the Secretary, Ministry of Law, Government of India New Delhi. It will be no objection that the arbitrator is a Government Servant and that he had to deal with matters to which the contract relates. The award of the arbitrator shall be final and binding on the parties to the contract. In the event of the arbitrator retiring or being unable to act for any reason, it shall be lawful for the secretary to nominate another arbitrator. The arbitrator may, from time to time with the consent of parties enlarge the time for making the award.

Subject as aforesaid, the Arbitration Act 1940 and the rules framed under any statutory modification there to shall apply to the arbitration proceeding under this clause.

In witness whereof Shri \_\_\_\_\_ set his hand and Principal Sainik School, Nagrota by order and direction of the Board of Governors has set his hand to the day and year first above written.

**Signature of Parent** \_\_\_\_\_

Signed **(Principal SSN)**  
For and on behalf of the Board  
of Governors, Sainik Schools

II

**Signed in the presence of** \_\_\_\_\_  
**(Signature of Gazetted officer)**

**Note:-**

1. The signature of the guarantor is to be witnessed by any Govt. Servant of gazetted status.
2. The space provided for the date in the 1<sup>st</sup> Para of the agreement form should not be filled by the guarantor. This will be filled in on the date on which the agreement will be signed by the Principal.

**Appendix 'F'**

**BOND**

(To be executed by Parents/Guardian seeking Scholarship on non Judicial stamp paper of Rs. 40/-)

**KNOW ALL MEN BY THOSE PRESENT THAT WE**

1. Master/Miss (Name of **Cadet**) \_\_\_\_\_ Age \_\_\_\_\_ Son/Dughter of  
Shri \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil  
\_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_  
(Herein after called the **Bounden**)

2. Shri (Name of **Father**) \_\_\_\_\_ Son of Shri \_\_\_\_\_  
Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt  
\_\_\_\_\_ State \_\_\_\_\_ (herein after called "the **Parent/Guardians**") for  
himself and on behalf of the bounden(minor) and

3. Shri/Smt. (Name of **1<sup>st</sup> Surety**) \_\_\_\_\_ son/daughter of Shri  
\_\_\_\_\_ Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil  
\_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_

3. Shri/Smt. (Name of **2<sup>nd</sup> Surety**) \_\_\_\_\_ son/daughter of Shri  
\_\_\_\_\_ Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil  
\_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_

(hereinafter called "the Sureties") do hereby bind ourselves, our heirs, executors, administrators jointly and severally to pay up to the Government of (State) \_\_\_\_\_ (hereinafter called "the Government") on demand, the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ (in words also to be entered here).

Signed and dated this the \_\_\_\_\_ day of \_\_\_\_\_ (month) 20 \_\_\_\_ (Year)

Signature of the Bounden (Cadet) \_\_\_\_\_

Signature of Parent/Guardian on behalf of the minor \_\_\_\_\_

Signature of the 1<sup>st</sup> Surety \_\_\_\_\_

Signature of the 2<sup>nd</sup> Surety \_\_\_\_\_

Contd.....2

**Witnesses:-**

Signature\_\_\_\_\_

Name\_\_\_\_\_

S/o Shri \_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature\_\_\_\_\_

Name\_\_\_\_\_

S/o Shri \_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(Witnesses and Sureties are to be difference individuals)**

Whereas the Bounden applied for admission to the Sainik School at Nagrota, Jammu.

Whereas the Bounden has been granted admission in the Sainik School at Nagrota, Jammu.

AND whereas as the Bounden has been granted a scholarship of Rs.\_\_\_\_\_annually for period of \_\_\_\_\_year from\_\_\_\_\_Subject to the condition that :-

- (a) The Bounden shall strictly conform to the Rules for the award of scholarship for students in the Sainik School issued by authorities of the school from time to time (hereinafter referred to as the Rules and Instructions).
- (b) The Bounden shall not discontinue the course, except for reasons beyond his control and beyond the control of the parents/guardian and with written permission of the Principal of the school.
- (c) The Bounden shall conform to and observe all the rules and conditions regarding the study, discipline and conduct as may be prescribed by the authorities of the school from time to time.
- (d) The Bounden shall appear for the Union Public Service Commission Examination for admission to the National Defence Academy as long as he is within the age limits and shall join the National Defence Academy if selected.
- (e) The amount of the scholarship shall vary under rules, in case of increase in the annual income of the parents/guardian. Provided that the scholarship shall cease if the change is such that the Bounden is no longer eligible for the scholarship under the rules.
- (f) In case there is change in the income group of the parents or guardians for purpose of rules, the same shall be communicated to the Principal, Sainik School, Nagrota immediately by the parents or guardian.

Now the condition of the above written obligation is that in the event of the Bounden not conforming to or observing the rules and instructions and conditions regarding the studies or discontinuing the course without the prior permission in writing of the Principal or of continued adverse reports regarding the progress of his studies or of his conduct or his failure to appear for the Union Public service Commission Examination for admission to the National Defence Academy or of his failure to join the National defence academy if selected or that if for any reason not beyond the control of either the student or parent /guardian, the student fails to pursue his studies at the said school before appearing for selection for entry to any institution as may from time to time be prescribed by the Sainik School authorities for training for entry to the Regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the said selection, fails to reappear for selection till such time as his age permits him to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection or in the said selection does not proceed to one regulations

for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions to which he may be directed to proceed for being trained for entry into Regular Armed Forces or fails to join the Regular Armed Forces after completing the training at the said institution or of breach of all or any of the condition mentioned in the previous paragraph, the Bounden, the parent/guardian and the sureties shall, forth with pay to Government a sum of Rs. \_\_\_\_\_(here enter the amount of scholarship plus a sum by way of damages) and upon payment of such sum of the above written obligation shall be void and of no effect, otherwise this shall remain in full force and effects.

Provided further that the Bounden, the parent/guardian and the sureties do hereby agree that all sums found due to the Government under or by virtue of these presents may be recovered jointly and severally from them and from their properties, moveable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force and in such other manner as the Government may deem fit. The liability of the Parents/Guardian and the sureties under this bond shall not be affected by the Govt. giving time on any other indulgence to the Bounden

In witness where of the Bounden (Boy/Girl), Cadet \_\_\_\_\_Parents/guardian  
Shri \_\_\_\_\_on his own behalf of the Bounden, the sureties Shri  
\_\_\_\_\_and Shri \_\_\_\_\_have here unto set their  
hands and the day year first above written.

Signed by Master/Miss \_\_\_\_\_(Cadet)

Signed by \_\_\_\_\_(parent/guardian)

Signed by \_\_\_\_\_(1<sup>st</sup> Surety)

Signed by \_\_\_\_\_(2<sup>nd</sup> Surety)

**In the presence of witness:-**

1. \_\_\_\_\_(Signature)

2. \_\_\_\_\_(Signature)



**APPENDIX –'G''**

**AGREEMENT (ONLY FOR FULL FEE PAYING STUDENTS)**  
**(To be executed on non Judicial Stamp paper of Rs. 20/- by parents/guardians of full fee paying students)**

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ (month) 20\_\_\_\_ (year) between Shri \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ (hereinafter called the "Guarantor" which expression shall unless excluded by the context of the meaning thereof be deemed to include his heirs, executors, administrators and legal representatives) on the one part and the Board of Governors, Sainik School Society (hereinafter called the "Governors" which expression shall unless excluded by the context of the meaning there of be deemed to include the Principal of Sainik School, Nagrota on the part)

WHEAREAS Master/Miss \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ (hereinafter call the student), is ward of the guarantor and has, at the request of the guarantor, been selected for admission to Sainik School Nagrota, interalia , on the terms and conditions hereinafter appearing for purpose of receiving education in a Sainik School.

NOWIS HEREBY AGREED by and between the parties, hereto as follow:-

That in consideration of the student being admitted by the Governors to Sainik School Nagrota for the purpose of the aforesaid education at the request of Governors, he the guarantor, covenants with the Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period. AND THAT if there is any dispute as to the effect or meaning of these presents or if in any way touching or arising out of these presents., the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools Society, whose decision shall be final.

IN WITNESS WHEREOF SHRI \_\_\_\_\_ has set his hand and the Principal Sainik School, Nagrota by order and direction of the Board of Governors has set his hand the day and the year first above written

**Signature of Parent** \_\_\_\_\_

**Signed (Principal SSN)**  
For and on behalf of the Board  
of Governors, Sainik Schools

II

**Signed in the presence of** \_\_\_\_\_  
**(Signature of Gazetted officer)**

**APPENDIX "H"**

**INDEMNITY BOND**

(To be executed by the parents/guardians on Non Judicial stamp paper worth Rs. 40/-)

In consideration of Master/Miss \_\_\_\_\_ minor, School No. \_\_\_\_\_ to whom I am Legal/natural guardian, being allowed at my request and permitted by the school authorities to book out and leave unescorted the Sainik School Campus on all Parents Days or on Sunday/Closed holiday or when ordered by the School, authorities to be booked out or sent home or for taking part/participating in school games, Zonal tournaments, NCC Campus, Education Tour, Swimming, excursion, etc. I undertake and agree that neither I nor any executors or administrators or the other legal representative will make any claim against the Govt. or against any officer or any employee of Sainik School Nagrota or against any person in the service of the Central Government in respect of any loss or injury to property or person including injury resulting in death which the said minor Master/Miss

\_\_\_\_\_ School \_\_\_\_\_ may suffer during the period he/she is away from the camp premises as aforesaid, and also understand and I also agree that no compensation will be paid by the Govt. or by any officer or employee of the Sainik School or any person in the service of the Government in respect of any such loss or injury and I also undertake that **Master/Miss \_\_\_\_\_ will stay at the following address during the period he is permitted to book out: -**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Executants  
(Signature of the Parent/Guardian)

**Witnesses:-**

Signature \_\_\_\_\_  
Name \_\_\_\_\_

S/o Shri \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_

S/o Shri \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**APPENDIX –'J'**

**INCOME AFFIDAVIT  
(TO BE SUBMITTED IN DUPLICATE)**

**(To be furnished on non judicial stamp paper of Rs. 10/- duly**

**attested)NOT ACCEPTABLE FROM OTHERS WHEN FATHER**

**IS ALIVE**

I, \_\_\_\_\_ (**Father**) S/o Shri \_\_\_\_\_  
Resident of Village \_\_\_\_\_ Post \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_\_ Father of Master/Miss \_\_\_\_\_  
School No. \_\_\_\_\_ studying in Sainik School, Nagrota, in Class \_\_\_\_\_ do hereby solemnly  
affirm and declare:-

1. That my monthly income from all sources, including the income of my wife, is  
Rs. \_\_\_\_\_ as per details given below:-

**PROFESSION :-** (Details whichever is not applicable)

- (a) In Service:** - Department, rank, grade of pay and date of increment and details of emoluments. In case of Government Employees, the Basic pay only not the salary or the total emoluments shall be taken into account. **Please attach salary certificate from your employer also.**
- (b) In Business:** - Income Tax Assessment Certificate indicating yearly gross income and kind of business to be attached.
- (c) In Agriculture:** - Area and kind of land and the annual yield there-from. **Please attach Jama Bandi also.**
- (d) Extra Family Income with Details:** - From wife in Service. (Please attach salary certificate from her employer also).

From unmarried sons: \_\_\_\_\_

From immovable property: \_\_\_\_\_ Details.

2. That I agree to send my ward to NDA.

3. I guarantee that in case my income is found in excess to that stated above. I shall be liable to refund the entire amount of scholarship awarded to my son/ward or any other penalty as may be imposed by the State Government.

5. I further declare that in the event of failure of my ward for two years, I shall withdraw him/her from the school.

6. I also undertake to refund the amount of scholarship granted by the State on the training of my ward if he/she leaves the course half way without any legitimate reason or proper permission.

7. I further solemnly affirm and declare that the above mentioned statement made by me is true to the best of my knowledge and no income details have been concealed by me.

Date \_\_\_\_\_

Station: \_\_\_\_\_

Signature

Name \_\_\_\_\_

Occupation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**Signature of 1<sup>st</sup> Class Magistrate/Notary with stamp**

**Date: \_\_\_\_\_**

**MONTHLY INCOME CERTIFICATE  
(From persons in Employment)**

**(TO BE SUBMITTED IN DUPLICATE)**

Certified that Shri \_\_\_\_\_ Father of Master/Miss \_\_\_\_\_

School No. \_\_\_\_\_ is working in this institution/Department as a \_\_\_\_\_

and is drawing pay and allowances as given below :-

(a)	Basic Pay	Rs __
(b)	Dearness Allowance	Rs. __
(c)	_____	Rs__
(d)	_____	Rs.__
(e)	Income from any other source (if any)	Rs__
	Total	Rs. __

Dated: \_\_\_\_\_

Signature of the Head of the Department  
with Name, Appointment and seal

**INCOME ASSESSMENT CERTIFICATE  
(From Self Employed Persons)**

**(TO BE SUBMITTED IN DUPLICATE)**

It is certified that, as per income tax records, the gross income of Shri \_

**(Name of parent)** Resident of Village \_\_\_\_\_ Post Office \_\_\_\_\_

Tehsil \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_ **FATHER** of Master/Miss

\_\_\_\_\_ School No. \_\_\_\_\_ is Rs. \_\_\_\_\_ per

annum.

Dated: \_\_\_\_\_

Signature and Seal of Income Tax Officer

No. SSN/ /Boys

Date of Admission \_\_\_\_\_

**PARTICULARS OF THE CADET**

1.	Name of the Cadet in full (in CAPITAL LETTERS)	
2.	Name of Father/Guardian (if father is not alive)	
3.	Category belongs to (SC/ST/OBC/Def)	
4.	Occupation of Father/Guardian	
5.	E-mail ID of Father	
6.	(a) Mobile No. Father & Mother (b) Whatsapp Number of Father	
7.	Permanent Home Address (to include Village/Post Office/Tehsil/Taluk/Dist/State & Pin Code No.)	
8.	School last attended (as per TC) & Class studying	
9.	Date of Birth Certificate	Yes/Not produced
10.	Monthly income of Father	Rs.
11.	Whether Mother is in service, if so, Monthly income of the Mother	Yes/No. Rs.
12.	Total monthly income from all sources	Rs.
13.	Whether monthly income affidavit produced	Yes/No
14.	Whether both income certificates produced	(a) Revenue Deptt – Yes/No (b) Departmental - Yes/No
15.	Whether domicile certificate produced	Yes/No
16.	Whether Agreement produced	Yes/No
17.	Whether Bond with State Govt. produced	Yes/No
18.	Whether Medical fitness certificate produced	Yes/No
19.	Correspondence Address	
20.	Remarks of Office Supdt.	
21.	Remarks of Accountant	
22.	Remarks of Vice Principal/Adm Officer	
23.	Approval of Principal	

**PERSONAL DETAILS OF THE CADET**

1. Name of the Cadet in CAPITAL letters. \_\_\_\_\_
2. Brothers and Sisters in the family in the order of birth: -

Ser	Name	Age	Relationship
(a)			Brother/Sister
(b)			Brother/Sister
(c)			Brother/Sister
(d)			Brother/Sister

3.	To which member of the family is the Cadet most attached.	
4.	With whom does he/she quarrel or fight more than the rest.	
5.	Whether Vegetarian/Non Vegetarian. If Vegetarian, have you any objection to the Cadet eating egg/meat.	
6.	Likes and dislikes in food	
7.	Does he make fuss at meal time?	
8.	Personal habits	
9.	(a) Does he do his home work Regularly? (b) On his own or Goaded	Regularly – Yes/No _____
10.	Does he take bath regularly? Without goading or with help from Father/Mother	Yes/No _____
11.	Does he keep good health? If not, what are his usual complaints?	Yes/No _____
12.	Does he go to the lavatory?	Morning – Yes/No Evening - Yes/No
13.	At Night.	
	Is he given to wetting his bed?	Yes/No
	Does he suck his thumb?	Yes/No
	Does he ever walk in sleep?	Yes/No
	Does he sleep soundly? Does he sleep alone? If not, with whom does he share the bed?	Yes/No _____
14.	Whether the Cadet has been inoculated/vaccinated against	(a) Small Pox _____ (b) TAB _____ (c) TT & IE _____
15.	Local Guardian, If any (Furnish Name, Relationship, Address and Contact No. )	

Date: \_\_\_\_\_

Signature of Parent



### UNDERTAKING FROM THE CADET & PARENT

1. The primary aim of Sainik Schools is to prepare the Cadets (Boys/Girls) academically, physically and mentally for entry into the National Defence Academy. In order to achieve this aim, extra classes are conducted for the cadets. In addition, the school will be conducting personality development and SSB orientation programmes by engaging the services of qualified expert. The government invests a fortune by providing scholarships in order to encourage the cadets to join NDA. A cadet who does not show any interest in attending these classes and gives applications asking to be excused from attending programmes organized by the school/indulging in indiscipline is willfully going against the laid down rules and regulations.
2. As per **Rule 3.38** of Sainik Schools Society Rules & regulations, all students are liable to appear for tests, interviews and medical examination at training Institutions to which they are to report. **Failure to fulfill this liability, or attempts to leave these Institutions prematurely or willful attempts on the part of such wards to undertake this as a procedural formality only will make the parents/guardians liable to refund the entire amount of scholarship/subsidy enjoyed by such students.**
3. Similarly as per **Rule 3.32 and Rule 4.11** of Sainik Schools Society Rules & regulations **if the conduct, behaviour or influence of a cadet is detrimental to the general discipline of the school, or if the academic performance is not up to the laid down standard, the scholarship money may be withdrawn and necessary steps will be taken to refund the scholarship right from the time of joining the school.**
4. Similarly, as per **Rule 3.34, all fees are payable in advance and can be paid for a year or a quarter in advance. Payment should be made at least quarterly and payable before the beginning of the quarter. If dues are not received by 15<sup>th</sup> of the month and in case of default, the student will be struck off the rolls of the school and sent home at the parent's cost and the expenditure will be deducted from the caution money. The school leaving / transfer certificate will, however, not be issued until all dues are cleared to the school and the scholarship money, if enjoyed by the student, is refunded.**
5. **IF THE CADET INDULGES IN ACTS OF INDISCIPLINE LIKE BUNKING, NOT ATTENDING MUSTERS, NOT COMING ON TIME, CAUSING DAMAGE TO SCHOOL PROPERTY, USING HEATERS, BRINGING MESS UTENSILS/ MESS FOOD TO HOUSES, USING MOBILE PHONES AND ELECTRONIC GADGETS, BEING ABSENT WITHOUT LEAVE, SHOWING DISRESPECT TO THE STAFF IN ANY MANNER AND OTHER ACTS OF GENERAL INDISCIPLINE, IT WILL LEAD TO DISCIPLINARY ACTION AGAINST HIM, LEADING TO EXPULSION FROM THE SCHOOL AS WELL AND RECOVERY OF THE SCHOLARSHIP/SUBSIDY IN FULL.**
6. Any changes in the contact number/email IDs/Address of the parents/guardians are to be promptly intimated to the school by the parents.
7. School Administration will take strict action against the cadet for the following acts:-
  - (a) Leaving School without permission /without leave.
  - (b) Nonpayment of fee in time.

8. I/My ward will not divulge any information regarding internal issues of school to anyone and if ever there is any issue or problem I/My ward will intimate/speak to the school authority only. I/My ward will not interact to any media or give any wrongful statement to the outside world on any and all issues of the school. I/My ward understand that disciplinary action will be initiated against us if I/My Ward indulge in this activity.

9. I/My ward will not be part of or promote negativity in the school premises or hostel, or acts of misbehavior, absenteeism, create groups, unwanted gossips, agitation, taunting, regionalism, caste and religious feelings during the course period. I/My ward will be accountable for penalty and the school has the right to terminate me immediately for such activity or decide how I/My ward to be punished with; neither will I/My ward make any relationship with anyone during the course period be it my class friends, school staff and if my ward gets involved in it she/he will be immediately terminated or very serious disciplinary action will be taken against me.

10. My ward is not addicted to any kind of drug/alcohol/liquor abuse either in the past or present. My ward will not use any kind of drug/alcohol/ liquor during the course period. My ward may be immediately put off roll if he is found to be involved in such incident during the course period; I/My ward hereby declare that my ward will not indulge in any act of indiscipline like (Smoking, Drinking Liquor, inhaling drugs, narcotics and other intoxicants).

Certified that **WE HAVE READ AND FULLY UNDERSTOOD THE ABOVE AND HEREBY UNDERTAKE TO ABIDE BY THE SAME.**

Signature of the Parent

Signature of the Cadet

Name

Name of the Cadet

Date :-

School No.